

## PART II

### Statutory Notifications (S.R.O)

## SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN

### NOTIFICATION

Islamabad, November 21, 2012

**SRO 1385 (1)/2012:-** In exercise of the powers conferred by Section 506B of the Companies Ordinance, 1984 (XLVII of 1984), the Securities and Exchange Commission of Pakistan is pleased to direct that all non-listed companies having paid-up capital of Rs. 200 million and above shall maintain a functional website with effect from January 1, 2013. However, the companies are encouraged to maintain and use their website on voluntarily basis before the said date.

Aforesaid non-listed companies shall provide all relevant information to stakeholders and such other information including but not limited to the following:

#### A) Profile of the company

- i. Name of company (as registered with the Securities and Exchange Commission of Pakistan)
- ii. Company Registration Number and National Tax Number
- iii. Status of company (ESC, MSC or SSC)\*
- iv. Vision, mission and details of permissible business activities
- v. Information about the permissions/ licenses, etc. (if required for the business)
- vi. Complete address of registered office, head office and all other branch offices
- vii. Phone number(s) and fax (if available) of head office, registered office and branch offices
- viii. Email address(es)

#### B) Governance

- i. Profile of Board of Directors and their office addresses

#### C) Investor Information

- i. Annual Reports of company for last two years
- ii. Name of statutory auditor of company

#### D) Others

- i. Site map
- ii. Search facility
- iii. National/ International Awards and recognition (if any)

\*ESC-Economically Significant Company, MSC-Medium Sized Company, SSC-Small Sized Company as defined in Fifth Schedule to the Companies Ordinance, 1984

- iv. Membership of industrial associations and trade bodies (if any)
- v. Any other announcements or clarification issued by the company
- vi. Regulator(s) of company with their web-links
- vii. Credit Rating (if any) along with the name of rating agency
- viii. Detail of associated/ holding/ subsidiary companies and their website links (if any)
- ix. Latest date of updating website
- x. Complaint Box



---

**Bushra Aslam**  
*Secretary to the Commission*